
Appendix E

Consultation Timeline



Traffic Management Plan consultation timeline

	Mailing	Description	Date of issue	Distribution list	Mailing method*
1.	Test run letter	Letter giving details of test run held on 20 November. Also advised residents we would be in touch in the near future to seek their views on a Traffic Management Plan which will be put in place throughout the construction period. <i>(see example letter 1 below)</i>	12 November	Shotley Low Quarter PC Residents of Unthank Kiln Pit Hill Airy Holme Farm	By hand
2.	Initial TMP leaflet	Leaflet <i>(see attached)</i> was sent to consultee list, along with key project construction activities. A covering letter along with the leaflet was sent to Parish Councils. <i>(see example letter 2 below)</i>	18 November Feedback requested by 7th Dec.	Consultee list (appendix B)	Royal Mail
3.	TMP update letter following initial leaflet mailing	Letter thanked residents for comments and explained comments were being reviewed and that the detailed Traffic Management Plan would be available to view by downloading it from our website or residents could request a copy by post. <i>(see example letter 3 below)</i>	10 February	Consultee list (appendix B)	Royal Mail
4.	Letter advising detailed TMP available	Letter advised residents that the detailed Traffic Management Plan was available to view by downloading it from our website or hard copies could be requested. <i>(see example letter 4 below)</i>	16 March Feedback requested by 9 April 2010	Consultee list (appendix B)	Royal Mail
5.	Update letter	Letter advised that the consultation period on the content of the detailed Traffic Management Plan has ended. The next steps in the process were explained and residents informed that following this review the final version of the TMP will be formally submitted to the LPA. Residents advised that a summary of comments received during this second round of consultation will be circulated to all local residents. Residents advised that once completed, the final TMP will be available to view on our website and hard copies can be requested. Residents given details of Text Messaging Service and information about how to register to receive text alerts during the construction phase. <i>(see example letter 5 below)</i>	19 April	Consultee list (appendix B)	Royal Mail
6.	Individual letters	Individual letters have been sent to all residents who commented on the detailed TMP providing personalised and detailed responses.	29 April	Local residents who provided comments.	Royal Mail
7.	Future mailing	All local residents will be provided with a summary of comments received during the final round of consultation. The final issue of Traffic Management Plan will be released on the RWE npower renewables website site or by post if a hard copy is requested.	To be issued once the final TMP has been agreed	Local residents who commented on the detailed TMP.	Royal Mail

*correspondence has also been maintained via email and telephone where necessary.

	Onshore Wind Development Our ref Kiln Pit Hill Wind Farm Name Phil Watson Phone 0191 350 4220 E-Mail kilnpithill@npower-renewables.com
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12 November 2009

Dear Resident

Kiln Pit Hill Wind Farm - Delivery Test Run, Friday 20th November.

As you may be aware, RWE npower renewables was given consent in February to build a six turbine wind farm on land to the east of the A68, approximately one kilometre south-east of Kiln Pit Hill.

We are now in the pre-construction planning stages and will be carrying out a number of activities before starting to build the wind farm. This includes a test run for the delivery of the turbine components, which will help us establish any points along the delivery route which could cause difficulties.

The test run will take place on Friday 20th November 2009 and the vehicle will arrive in your area at approximately 1300-1400hrs.

The vehicle will be taking the route that has been agreed as part of our planning consent and follows the A69 onto the A68 and finally onto the C265 through Unthank, to the entrance of the wind farm.

The test run will be carried out by a full length heavy goods vehicle (HGV), which will be used for delivering the largest turbine components. A police escort will be travelling with the vehicle.

Should we find any obstructions during the test run, the HGV vehicle is designed so that it can be retracted to a normal vehicle length to drive around the obstruction and continue on the test run. Any road improvements found to be necessary following the test run will be carried out before the turbines are delivered.

We will endeavour to cause as little disruption as possible during the test run and our anticipated construction timetable is as follows:

Kiln Pit Hill Windfarm – Key Project Dates.	
2010	Highway upgrade works and site interface works to public highway.
2010	Site access tracks / foundations.
2011	Foundations and crane pads / civil works.
Late 2011	Grid connection works / electrical works complete.
Early 2012	Turbine erection and commissioning.

These dates are subject to change, but up-to-date, detailed information will be available on our website at www.npower-renewables.com once the programme has been finalised. We will also be in touch in the near future to seek your views on a Traffic Management Plan which will be put in place throughout the construction period.

If you have any queries about the test run, or if you want any additional information at this stage, please do not hesitate to contact me via telephone or email using the details shown at the top of this letter.

Yours faithfully

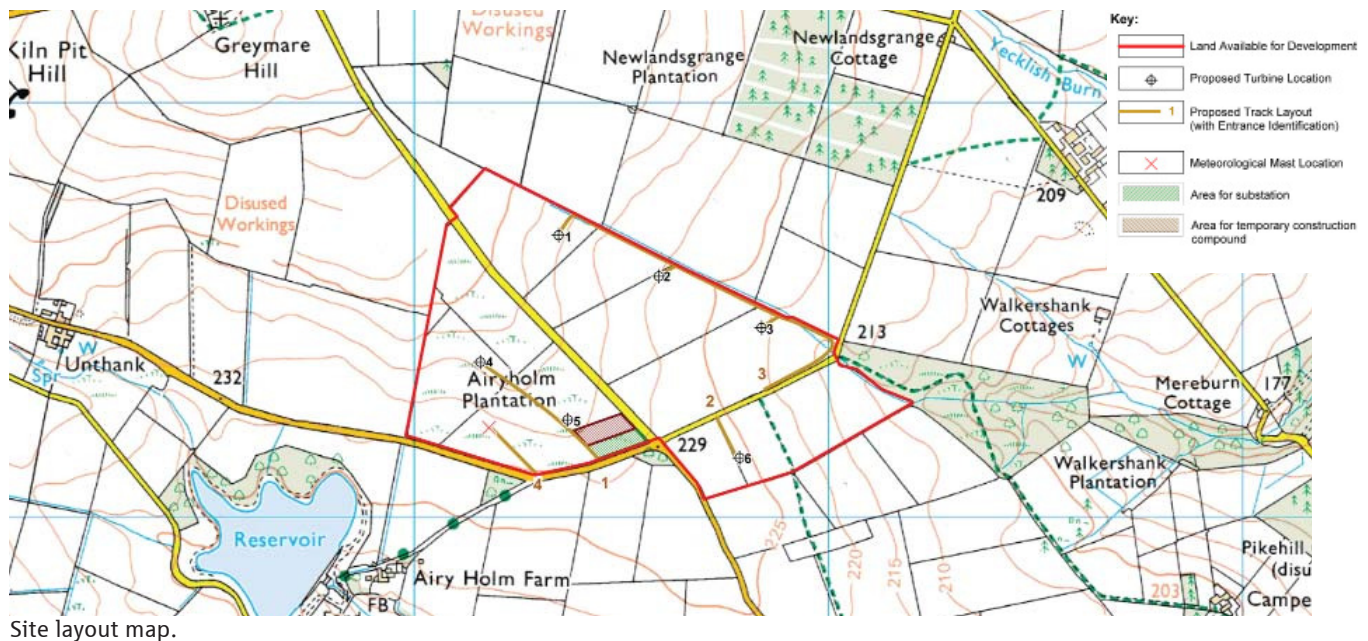


Philip Watson
Project Manager
RWE npower renewables

KILN PIT HILL WIND FARM

Traffic management plan and construction information

RWE npower renewables was given consent in February by the Planning Inspectorate to build a six turbine wind farm on land to the east of the A68, approximately one kilometre south-east of Kiln Pit Hill in Northumberland.



As part of the pre-construction conditions we are preparing a traffic management plan (TMP) which will affect the way construction traffic and deliveries can be brought to site during construction. We would like your comments and feedback on this.

The components of the Traffic Management Plan are;

- A speed restriction of 20 miles per hour will be imposed on ALL construction traffic from when it leaves the A68 and travels along the C265 to the site. This includes the hamlet of Unthank.
- Signs will be placed along the C265 advising construction traffic of the 20mph speed limit.
- Signs will be put in place on the A68 advising construction traffic of the route they must follow. For additional safety an anti-skid surface will be put on the road at the A68 / C265 junction.
- There will be four passing places along the C265 so that construction traffic and local residents can pass each other.
- There will be temporary road closures along South Lane during periods of increased construction activity, for example when the wind turbine components and concrete deliveries are made. These closures will control vehicles coming and going to the site.
- A one way system will prevent vehicles travelling north-west towards Unthank when the wind turbine components are delivered. This will ensure that all traffic will follow these large deliveries and ensure it flows freely. 7
- Contractors working on site will be made aware of road safety measures during site inductions and weekly health and safety talks.
- Regular construction vehicles will carry a sign indicating they are part of Kiln Pit Hill Wind Farm construction traffic.
- Where possible we will endeavour to make deliveries outside of the rush hour and periods of high traffic.
- The entrance of South Lane public footpath will be rerouted (subject to landowner agreement and planning approval) as this road will be closed during periods of heavy construction traffic.
- Dilapidation surveys will be conducted to protect the C265 road from any deterioration due to the wind farm construction traffic.
- Mud and construction debris will be cleared from the site entrances and along the C265 when necessary.
- RWE npower renewables will provide a nominated point of contact which residents can contact to raise any concerns during the construction phase.
- We will routinely advise local residents of increased construction activities and road closures during the construction phase.

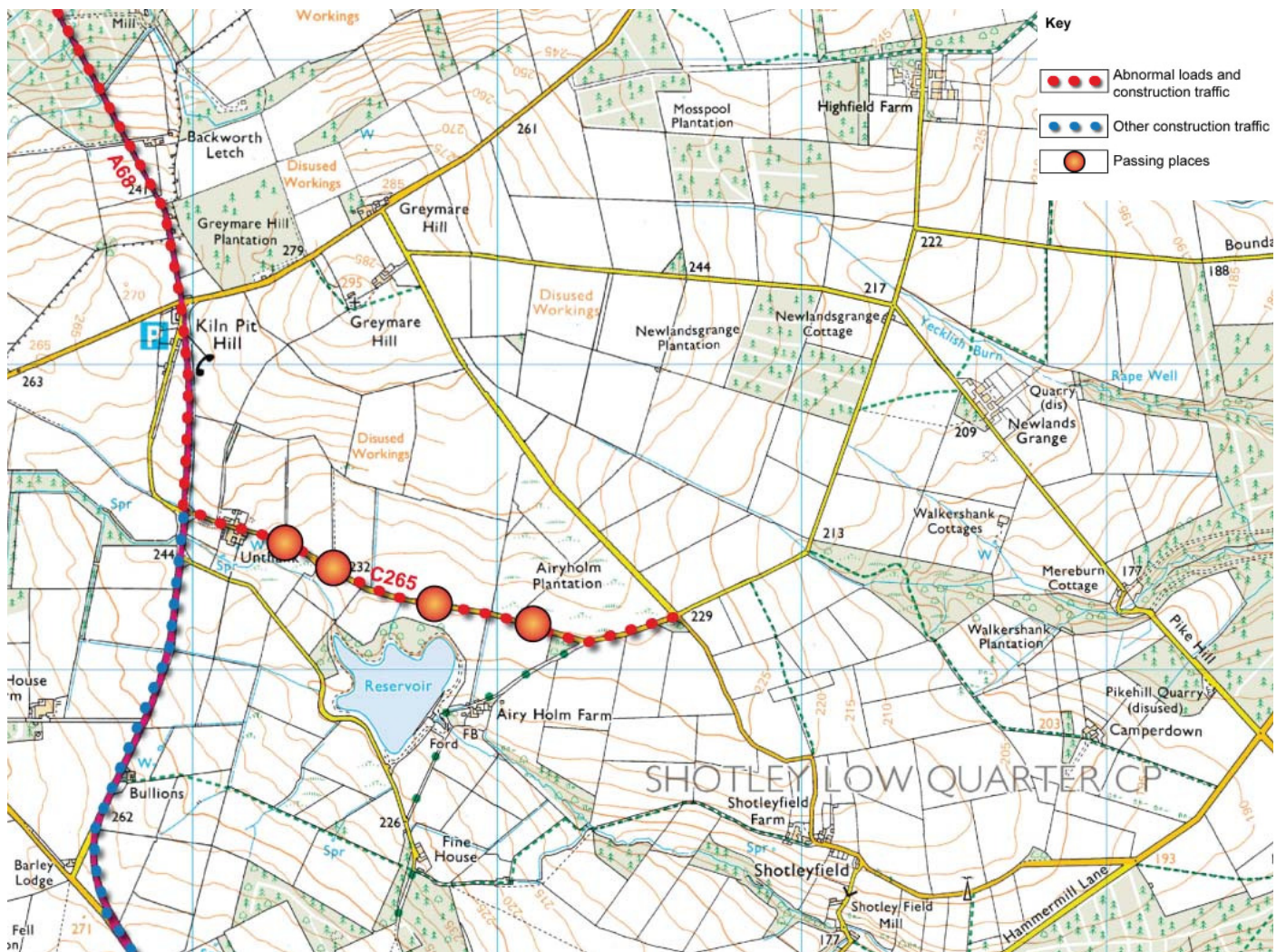
Map showing one way system



Map showing temporary road closures



Map showing construction traffic routes



Kiln Pit Hill - key facts

- There will be **six** turbines operating at Kiln Pit Hill Wind Farm.
- The turbines will have a maximum tip height of **100 metres** (to the tip of the blades at their highest point).
- Kiln Pit Hill Wind Farm will have a total generating capacity of around **12 MW**.

Dry run

As you may be aware we conducted a dry run on 20th November. This was carried out in order to help us establish any points along the delivery route which could cause difficulties. Any road improvements which were found to be necessary following this test run will be carried out before the turbines are delivered.

Construction timetable

2010	Highway upgrade works and site interface works to public highway.
2010	Site access tracks / foundations.
2011	Foundations and crane pads / civil works.
Late 2011	Grid connection works / electrical works complete.
Early 2012	Turbine erection and commissioning.

Please note these dates are subject to change. Up-to-date, detailed information regarding the construction will be available on our website at www.npower-renewables.com once the programme has been finalised.

Your views

We are keen to hear from local residents and welcome your thoughts on the Traffic Management Plan. If you have any comments please contact us using the details below by Monday 7th December.

Email: kilnpithill@npower-renewables.com

Tel: 0191 350 4222

Post:
Philip Watson
Project Manager
RWE npower renewables
27A Harmire Enterprise Park
Barnard Castle
County Durham
DL12 8BN



These images show turbine blades being lifted into place at Little Cheyne Court Wind Farm in Kent.

About RWE npower renewables

RWE npower renewables is the UK subsidiary of RWE Innogy and is one of the UK's leading renewable energy developers and operators, committed to developing and operating wind farms and hydro plant to produce sustainable electricity.

The company operates 17 hydroelectric power projects and 23 wind farms in the UK, including the country's first major offshore wind farm, North Hoyle. Through our existing projects and those in development, we are working in close partnership with communities and companies throughout the UK. RWE Innogy pools the renewable energy expertise and generating plant of the RWE Group.

RWE npower renewables is a sister company to RWE npower, a leading integrated UK energy company with around 6.8 million customer accounts.

For further information about RWE npower renewables visit www.npower-renewables.com

Parish Councils	Onshore Wind Development Our ref Kiln Pit Hill Wind Farm Name Phil Watson Phone 0191 350 4222 E-Mail kilnpithill@npower-renewables.com
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18 November 2009

Dear

Kiln Pit Hill Wind Farm - Traffic management plan

I am writing to let you know that RWE npower renewables is contacting residents who live near Kiln Pit Hill Wind Farm regarding a traffic management plan which will be put in place during construction of the wind farm.

The enclosed leaflet is being sent to over 70 properties which may be affected by construction activities. We are keen to hear local resident's views on the traffic management plan and have asked for their feedback.

We would of course also be pleased to hear if the Parish Council has any comments on the traffic management plan.

Our anticipated construction timetable is as follows:

Kiln Pit Hill Wind Farm - Key Project Dates.	
2010	Highway upgrade works and site interface works to public highway.
2010	Site access tracks / foundations.
2011	Foundations and crane pads / civil works.
Late 2011	Grid connection works / electrical works complete.
Early 2012	Turbine erection and commissioning.

At this stage these dates are subject to change, but up-to-date, detailed information regarding the construction works will be available on our website at www.npower-renewables.com once the programme has been finalised.

Should you have any queries about the traffic management plan, or if you would like any additional information at this stage, please do not hesitate to contact me via telephone or email using the details shown at the top of this letter.

Yours sincerely



Phil Watson
Project Manager
RWE npower renewables

Consultation list (Appendix B).

Onshore Wind Development

Our ref Kiln Pit Hill Wind Farm
Name Phil Watson
Phone 0191 350 4220
E-Mail kilnpithill@npower-renewables.com

10 February 2010

Dear Resident

Kiln Pit Hill Wind Farm – Traffic Management Plan update

As you know, we wrote to you in November 2009 asking for your comments on the Traffic Management Plan which will be implemented during the construction of Kiln Pit Hill Wind Farm. If you did comment on the proposed Traffic Management Plan we would like to thank you for your feedback.

We have taken on board all comments received from local residents and discussed these with the Northumberland County Council and the Highways and Transport Department.

The Traffic Management Plan is currently being updated with comments received from residents, parish councils, the Local Planning Authority (LPA) and Highways and Transport Department. We will then consult on the detailed Traffic Management Plan with local residents, as agreed with the LPA, and explain how and where comments received have been incorporated. Local residents will have access to the detailed Traffic Management Plan and there will be the opportunity for any further comments to be taken on board, prior to submission to the LPA.

In the next few weeks we will write again advising that the detailed Traffic Management Plan is available to view by downloading it from our website at www.npower-renewables.com/kilnpithill. Alternatively we would be happy to send you a copy by post. If you would like to receive a copy by post please contact claire.ryall@rwe.com or call 07500 226798 and we will post a copy to you when it is available.

We are also in the process of discharging the planning conditions and plan to begin initial construction activities on site in autumn 2010. We will of course keep you informed of the construction start date and key activities in due course. Information will also be available on our website.

If you have any further queries please contact me using the details shown at the top of this letter.

Yours faithfully



Philip Watson
Project Manager
RWE npower renewables

Consultation list (Appendix B)

Our ref Kiln Pit Hill Wind Farm
Name Phil Watson
Phone 0191 350 4220
E-Mail kilnpithill@npower-renewables.com

16 March 2010

Dear Resident

Kiln Pit Hill Wind Farm - Traffic Management Plan update

Further to our previous correspondence, we have now reviewed all the comments received from local residents on the content of Traffic Management Plan which will be implemented during the construction of Kiln Pit Hill Wind Farm.

The Traffic Management Plan has been revised in light of comments from local residents and the Parish Council, as well as Northumberland County Council highways and planning representatives. Appendix C in the Traffic Management Plan summarises the comments received and shows how RWE npower renewables has incorporated changes into the document.

We would now like to ask for your final views on the detailed Traffic Management Plan, before it is submitted to the Local Planning Authority.

The Traffic Management Plan is available to view by downloading it from our website at www.npower-renewables.com/kilnpithill or you can request a copy by email. To do this please contact Claire Ryall, PR Officer at claire.ryall@rwe.com, or call 01793 474259.

Once the pre-construction planning conditions associated with the planning consent to build Kiln Pit Hill Wind Farm have been discharged we will begin construction on site and expect to start the initial construction activities in autumn 2010. We will of course keep you informed of the construction start date and key activities in due course. Information will also be available on our website.

If you would like to comment on the Traffic Management Plan, or if you have any further queries, please contact me using the details shown at the top of this letter before the 9 April 2010.

Yours faithfully



Philip Watson
Project Manager
RWE npower renewables

Consultation list (Appendix B)

Our ref Kiln Pit Hill Wind Farm
Name Phil Watson
Phone 0191 350 4220
E-Mail kilnpithill@npower-renewables.com

19 April 2010

Dear

Kiln Pit Hill Wind Farm - Traffic Management Plan update

Further to our previous correspondence, the consultation period on the content of the detailed Traffic Management Plan has now ended.

We are now in the process of reviewing all the comments we have received from local residents.

We will then discuss these comments with the Local Planning Authority (LPA) and, where possible, amend the Traffic Management Plan accordingly. Following this review the final version of the Traffic Management Plan will be formally submitted to the LPA.

A summary of comments received during this second round of consultation will be circulated to all local residents with an explanation detailing how these have been addressed.

Once completed, the final Traffic Management Plan will be available to view by downloading it from our website at www.npower-renewables.com/kilnpithill. If you would prefer to receive a copy by email or post please contact Claire Ryall, PR Officer at claire.ryall@rwe.com, or call 01793 474259.

Text Messaging Service

Following feedback from the Traffic Management Plan consultation residents would like RWE npower renewables to implement a text messaging service to advise local residents of construction activities. This will provide a fast and efficient way of keeping residents informed of key construction activities, in particular road closures and deliveries.

If you would like to be contacted in this way please register your mobile telephone number by texting 'Kiln Pit Hill Wind Farm' your name and postal address, including post code, to 07500 22 67 98, or email us at kilnpithill@npower-renewables.com.

Yours faithfully



Philip Watson
Project Manager
RWE npower renewables