



Data protection information

Below, we provide information on how RWE Supply & Trading GmbH (RWEST) processes your data in connection with the recording of electronic communications and the performance of background checks, and how you can exercise your rights.

1. Who is responsible?

The controller responsible for processing your personal data is:

RWE Supply & Trading GmbH
RWE Platz 6
45141 Essen

rwest@rwe.com

2. How can you contact the data protection officer?

You can contact our data protection officer at:

RWE Aktiengesellschaft
Data Protection Officer
RWE Platz 6
45141 Essen

dataprotection@rwe.com

3. Which of your personal data do we process?

The data processed in your case includes the following data categories:

For monitoring electronic communications:

- Surname, first name
- Identifier for communication tool (e.g. email, telephone number)
- Date, time, description (e.g. email subject)
- Communication content

For background checks:

- Surname, first name, address
- Position in the company
- Date of birth, if applicable
- ID details (including copies, if necessary)
- Information from media, if applicable Publicly available information on criminal records/convictions
- Personal background data (e.g. information from media)

4. Where does the data come from?

We process personal data that we have received directly from you or obtained from publicly available sources, with the assistance of credit agencies where necessary.

5. Why do we process your data (purpose of processing) and on what legal basis?

We process your personal data for the following purposes:

1. Due to regulatory requirements, RWEST is obliged to record, evaluate and store electronic communications from and with employees in commercial functions and, upon request or in the event of suspected criminal offences or administrative offences, to forward them to third parties, e.g. authorities.
2. In addition, all new business contacts must be checked in order to comply with regulatory requirements for the prevention of money laundering, terrorist financing, bribery and corruption in particular.

The necessity of data collection is based on legal requirements and a restrictive authorisation concept has been established.

Personal data is processed exclusively to ensure compliance with regulatory requirements based on the legitimate interests of RWEST. To protect your legitimate interests, we process your data strictly for specific purposes and take appropriate measures to ensure that the use of the data is kept to a minimum. Your interests worthy of protection are taken into account by RWEST basing the necessity of data collection on legal requirements and establishing a restrictive authorisation concept.

Your personal data will not be processed for purposes other than those mentioned here.

6. Who receives your data?

Your personal data will be processed by RWEST or commissioned service providers for the purpose of monitoring and background checks. Commissioned service providers are bound by RWEST to comply with data protection and security requirements.

Data will not be passed on to third parties. Only in the event of suspected criminal offences or administrative offences, or at the request of an authority, may data be transferred to third parties, such as authorities.

7. Is your data transferred to countries outside the European Union/ side the European Economic Area (so-called third countries)?

RWEST has individual tasks and services carried out by carefully selected and commissioned (IT) service providers based outside the EU (e.g. USA). Therefore, personal data is transferred to third countries. To this end, data protection agreements that comply with legal requirements are concluded with the contractual partners in order to ensure an adequate level of data protection. The transfer to third countries is carried out in compliance with the data protection regulations of the EU and national law.

8. How long will your data be stored?

Your data will be stored by RWEST for a maximum of 10 years after collection in accordance with legal provisions. Your data will then be deleted.

9. Automated decision-making, including profiling

There is no automated decision-making.

10. What data protection rights do you have?

Under the legal requirements, you can assert the following rights:

- Art. 15 GDPR the right to obtain information about data processing and a copy of the processed data,
- Art. 16 GDPR the right to have inaccurate data corrected,
- Art. 17 GDPR the right to have your data deleted, provided that there is no legal basis or overriding legitimate reasons for further processing,
- Art. 18 GDPR: the right to request restriction of processing,
- Art. 20 GDPR the right to data portability with regard to all data that you have provided to us. This means that we will provide you with this data in a structured, commonly used and machine-readable format, and
- Art. 21 GDPR: the right to object to data processing on the basis of Art. 6(1)(f) GDPR if this is justified by your particular situation.

To exercise your rights, please use the contact details provided in points 1 and 2.

If you have given us separate consent to process your personal data, you can revoke this consent at any time. The lawfulness of the processing of your data until revocation remains unaffected by a revocation.

Without prejudice to any other administrative or judicial remedy, you have the right to lodge a complaint with a supervisory authority, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement, if you consider that the processing of personal data relating to you infringes relevant data protection regulations.

An overview of the data protection supervisory authorities with their contact information is available on the following website of [the European Data Protection Board](#).