

# RWE suppliers' privacy notice

This privacy notice concerns the RWE companies listed below for the purpose of procuring services and products.

We are committed to respecting and protecting your privacy; hence we only process your personal data in accordance with this privacy notice and associated Data Protection legislation including the UK General Data Protection Regulation and the Data Protection Act 2018.

## Who we are:

RWE Generation UK plc  
RWE Supply and Trading GmbH  
RWE Technology UK Ltd  
RWE Renewables UK Swindon Limited  
RWE Renewables UK Limited  
RWE Renewables Management UK Limited  
Trigonos, Windmill Hill Business Park, Whitehill Way, Swindon, Wiltshire, SN5 6PB.  
Phone Number: 01793 877777  
E-mail: [UKdataprotection@rwe.com](mailto:UKdataprotection@rwe.com)

## The type of personal information we collect:

We currently collect and process the following information:

- Name and contact details e.g., telephone numbers, email addresses
- Registered Office address
- Company Registration number
- Data of birth
- Professional qualifications
- Professional memberships
- CVs
- National Insurance number
- Unique taxpayer references
- Financial details
- Information from credit reference or fraud prevention agencies
- Insurance details
- Car registrations
- Images
- Audio recordings

## How we get the personal information and why we have it:

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- To enter a contract with you for the provision of services and or products via our procurement process
- Contract management
- Reporting and auditing
- Complaint management
- Accident/incident management
- Compliance with legal obligations, such as the Modern Slavery Act 2012

We also receive personal information indirectly, from the following sources in the following scenarios:

- Publicly available information via the internet and lists and registers
- Companies within the RWE Group
- Third party data companies
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We use the information that you have given us in order to:

- Assess and decide whether to enter a contract with you for the provision of services and or products via our procurement process
- Contract management
- Reporting and auditing
- Complaint management
- Accident/incident management
- Compliance with legal obligations, such as the Modern Slavery Act 2012

We may share this information with our third-party agents, other service providers and companies within the RWE Group.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are: We have a contractual obligation.

- We have a legal obligation.

- We have a vital interest.
- We need it to perform a public task.
- We have a legitimate interest.

## How we store your personal information:

We will not share your information with any third parties for the purposes of direct marketing.

Your information is securely stored in line with ISO 27001 information security management system guidelines.

We use data processors who are third parties who provide elements of services for us. We have contracts in place with our data processors. This means that they cannot do anything with your personal information unless we have instructed them to do it. They will not share your personal information with any organisation apart from us. They will hold it securely and retain it for the period we instruct. When it is necessary for us to transfer your personal information outside of the UK this will only be done in accordance with the UK GDPR.

We keep the personal data listed above in accordance with regulatory and industry retention periods and for no longer than necessary.

## Your data protection rights:

Under data protection law, **in specific circumstances** you have the following rights:

**Your right of access** – You have the right to ask us for copies of your personal information.

**Your right to rectification** – You have the right to ask us to rectify personal information if you think it is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** – You have the right to ask us to erase our personal information in certain circumstances.

**Your right to restriction of processing** – You

have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** – You have the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** – You have the right to ask that we transfer the personal information you gave us to another organisation, or to you in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us via the Data Protection Officer at RWE Generation UK plc, Legal and Compliance department, Trigonos, Windmill Hill Business Park, Whitehill Way, Swindon, Wiltshire, SN5 6PB. Email: [UKdataprotection@rwe.com](mailto:UKdataprotection@rwe.com), if you wish to make a request.

## How to complain:

If you have any concerns about the use of your personal information, you can make a complaint to us via the Data Protection Officer at RWE Generation UK plc, Trigonos, Legal and Compliance department, Windmill Hill Business Park, Whitehill Way, Swindon, Wiltshire, SN5 6PB. Email: [UKdataprotection@rwe.com](mailto:UKdataprotection@rwe.com).

You can also complain to the Information Commissioner's Office (ICO) if you have concerns about how we have used your personal data.

The ICO's address:  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>